



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Nancy Reyerer, Vice President
Tom Mattusch, Treasurer
William Zemke, Secretary
Edmundo Larenas, Commissioner

James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

June 16, 2021

1:00 PM – 4:00 PM

San Mateo County Harbor District

A) Roll Call – 1:00 PM

Present: Chang Kiraly, Reyerer, Zemke, Larenas
Absent: Mattusch

B) 1. Public Comments/Questions

C) Consent

Item 8 was pulled by President Chang Kiraly

Item 6 was pulled by Commissioner Reyerer

Motion: (Reyerer/Zemke) Approve Items 1, 2, 3, 4, 5 and 7

Ayes: Chang Kiraly, Reyerer, Zemke, Larenas

Absent: Mattusch

Motion Passed

1. Bills and Claims (van Hoff)

Accept Pre-Approved Items in the amount of \$190,029.98 for May. Approve \$500,000 in Pre-Approved Items for July 2021.

2. Minutes – Regular Meeting Minutes of May 19, 2021 (Hadden)

Approve Minutes of the Regular Board Meeting of May 19, 2021.

3. Authorize Annual Expenditure for Special District Risk Management Authority (van Hoff)

Authorize the General Manager to renew membership with Special District Risk Management Authority (SDRMA) and bind all insurance policies for Fiscal Year 2021/22 on behalf of the Harbor Commission. Estimated Annual Property/Liability Package Program cost is \$287,788.45 and Workers' Compensation Program cost is \$102,973.77.

San Mateo County Harbor District – Regular Meeting Minutes – June 16, 2021

4. CSDA Annual Conference Attendance (Pruett)

Pre-approval for James Pruett to attend CSDA Annual Conference being held on Monday, August 30, 2021 – Wednesday, September 2, 2021 being held at Monterey Conference Center in Monterey, California.

5. Monthly Capital Projects Update (Moren)

Receive and file

7. Publicly Available Salary Schedules & Special Compensation (van Hoff)

Review and approve salary schedules.

D) Discussion

Items 6 and 8 were moved to Discussion

6. 2021 Goals and Objectives Mid-Year Update (Pruett)

Information Only

8. Mavericks Surf Company: Economic and Social Impact on Pillar Point Harbor (Pruett)

Information Only

9. Coastside Recovery Initiative Presentation (Pruett)

Information Only

10. Mavericks Festival, LLC Request for Special Event Permit with Permitting Fee Waiver (Pruett)

Authorize the General Manager to issue the Special Event Permit to Mavericks Festival, LLC in cooperation w/Sea Hugger and waive 80% of the fees for the 2021 Mavericks Festival.

Motion: (Reyering/Zemke)

Ayes: Chang Kiraly, Reyering, Zemke

Nays: Larenas

Absent: Mattusch

Motion Passed

11. Final Budget – Fiscal Year 2021/22 Operating Budget and Five-Year Capital Improvement Plan: Adopt Resolution No. 21-08 (van Hoff)

Adopt Resolution No. 21-08 approving the Final Budget Fiscal Year 2021/22 Operating Budget and Five-Year Capital Improvement Program.

Motion: (Zemke/Reyering)

Ayes: Chang Kiraly, Reyering, Zemke

Nays: Larenas

Absent: Mattusch
Motion Passed

12. Income and Revenue Ad Hoc Committee Report (Chang Kiraly/Reyering)

Approve 5% Cost of Living Increase in Slip/Berthing Rates and the Commercial Activity Permit Fees in accordance with San Mateo County Harbor District Resolution No. 17-12 to be effective on July 1, 2021. In addition, approve suspending the one (1) month free if paying for a year in advance for berthing/dockage fees effective July 1, 2021, non-retroactive.

Motion: (Zemke/Reyering)
Ayes: Chang Kiraly, Reyering, Zemke
Recused: Larenas
Absent: Mattusch
Motion Passed

13. Purchase of 504 Avenue Alhambra Property (Pruett)

Adopt Resolution Number No. 21-09, a Resolution of the Board of the San Mateo County Harbor District approving a purchase and sale agreement between the District, as buyer, and Working Dirt R2 LLC., and Maximo Investments LLC., as sellers, for 504 Avenue Alhambra, El Granada CA, 94018 and increase capital project appropriations by \$3 million to be funded by available working capital in Fiscal Year 2021/FY2022.

Motion: (Reyering/Zemke)
Ayes: Chang Kiraly, Reyering, Zemke, Larenas
Absent: Mattusch
Motion Passed

14. Approve Parking Ordinance Amendment (Pruett)

Adopt Resolution No. 21-07 to approve an amendment to Chapter 3.35 of the San Mateo County Harbor District Ordinance Code regarding vehicle parking.

Motion: (Reyering/Zemke)
Ayes: Chang Kiraly, Reyering, Zemke, Larenas
Absent: Mattusch
Motion Passed

E) Closed Session

1. Threat to Public Services or Facilities

Consultation with: District security operations managers James Pruett, General Manager; Julie van Hoff, Director of Administrative Services; and Lizzie Zuroski, Communications Analyst; and with District security consultant Tom Ivers, Think Connected
No reportable Action


F) Commissioner Comments

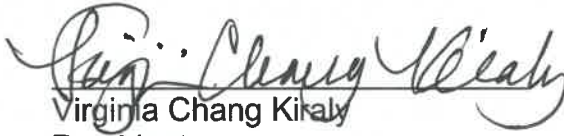
G) Future Agenda Items

**H) May Activity Reports General Manager, Operations,
Administration**
Information only.

I) Adjourn – 3:50 PM
All in favor

Approved by the Board on July 21, 2021


Melanie Hadden
Board Secretary


Virginia Chang Kiraly
President